



# The Eastern Railway Employees' Co-Operative Bank Limited

Ref. No. OFFICE ORDER NO. 1314

Dated : 27/04/2026

## OFFICE ORDER NO. 1314 DATED 27-04-2026

Due to forthcoming General Elections to the West Bengal Legislative Assembly, 2026 scheduled to be held on 29<sup>th</sup> April, 2026 (Wednesday) (2<sup>nd</sup> Phase) as notified by Election Commission of India vide their Press Note Nos. ECI/PN/029/2026 dated 15.03.2026, ECI/PN/055/2026 dated 03.04.2026 and Memo. No. 1173-F(P2) dated 30.03.2026 issued by Finance (Audit) Dept., Govt. of W.B., the Administrative Office of the Bank of 10, Strand Road, Kolkata-700001 and it's F.P. Branch, 17 Netaji Subhas Road, Kolkata-700 001, Howrah Branch –DRM. Building, Howrah Rly. Stn./Howrah, and LLH Branch/ C & W Workshop / Liluah /Howrah- will be closed under the Negotiable Instrument Act, 1881 on 29<sup>th</sup> April, 2026 (Wednesday) and shall be granted as a paid holiday on that day i.e. on 29<sup>th</sup> April, 2026 (Wednesday).

It is also stated that since it is revealed from the Managers' Report of DHN / DNR / JMP & MGS Branch/es that, most of the staff-members of those Branches will not be able to attend the respective Branches on 29<sup>th</sup> April, 2026 (Wednesday) and the Special C.L is to be sanctioned under Section 135B(1) of the Representation of the People Act, 1951 for casting their vote on 29<sup>th</sup> April, 2026 (Wednesday) in the Assembly Election scheduled to be held in the State of West Bengal. According to their (Br. Heads) statements the following no. of staff members will be granted Special C.L.

1. DHN Br. - Out of Six (06) staff-members Four (04) staff members.
2. DNR. Br. - Out of Six (06) staff- members Five (05) staff members.
3. JMP. Br. - Out of Eight (08) staff-members Five (05) staff members.
4. MGS. Br. - Out of Eight (08) staff-members Six (06) staff members.

Under this circumstances, it is revealed that the customer service, even in Skeleton Form, can not be provided by the said Branches. Considering the gravity of the situation it has been decided the said Branches (DHN / DNR /JMP & MGS) will also remain closed on 29<sup>th</sup> April, 2026 (Wednesday)

**Regd. Office : 17, Netaji Subhas Road, Kolkata - 700 001**  
**Admn. Office : 10, Strand Road, Kolkata - 700 001; Tel. : Secretary (D) 2243 0455; Admin. : 2248 9328**  
**Fax No.: 2243 8395**





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**Ref. No.**

**Dated :**

to provide the opportunity to the concerned staff members of the said Branches to cast their vote (Ref. Section 135B(1) of the Representation of the People Act, 1951). However, our Asansol Branch will remain open on 29<sup>th</sup> April, 2026 (Wednesday) as usual.

But, it is to be noted carefully that the documentary evidence of casting the Vote duly signed by the Presiding Officer/s of the concern Polling Booth/s to be produced by the concerned staff member/s to ADMN. Sec. through Br. Head/s for granting Special C.L. in question. It is applicable for DHN, DNR, JMP & MGS Branches.

All the Branches including H.O. will remain open on 30<sup>th</sup> April, 2026 (Thursday) as usual. All the concerned staff-members are requested to be present on 30<sup>th</sup> April, 2026 (Thursday) positively in their respective Branches / H.O. for rendering routine customer service as well as to pull-up the pending jobs, if any.

This Office Order is to be displayed at the proper place of Branch/es/H.O., so that our esteemed Members / Customers of the Bank are informed well in advance in the matter of closing the Branch/es (including H.O.) as stated above.

This order is issued with the concurrence of the respected Chairperson of the Bank.

For The E.R.E.C. Bank Ltd.

Chief Executive Officer

Chief Executive Officer  
The E.Rly. Emp. Co-op. Bank Ltd.  
Kolkata-700001

Copy to;

- All Dy. Ch. B.M./Sr. B.M./Branch Managers / Ch. O.S./ Sectional Heads / Officers
- IT Section– to do the needful in this regard & display the same in the Bank's website
- B.O.D – for their kind information.
- C.E.O. File
- Master File



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